

DPW  
Ms. Anderson (287-4058)  
15 September 2006

IMSW-HOD-PWH

SUBJECT: Intra-Post Moves (Moveovers) Fact Sheet

PURPOSE: To provide general information on intra-post moves.

FACTS:

1. Intra-post moves must be kept to a minimum. All intra-post moves are costly in terms of man hours, clearance requirements, maintenance, and utilization.
2. After housing, suitable for grade and size of family have been assigned (Army Regulation 210-50, Housing Management, paragraph 3-5), no subsequent move will be authorized except for soldiers who have an increase in family which will exceed maximum occupancy. When an increase in family exceeds maximum occupancy, the move will be a cost to the Government. Soldiers will be placed on the wait list at the top of the freeze zone.
3. Soldiers who occupy adequate units which are later declared inadequate by competent authority (i.e., structural damage) will be relocated at Government expense. Specific cleaning requirement will be provided once extent of work has been identified by housing representative.
4. Intra-post moves will be accomplished within 3 working days to preclude a soldier from maintaining two housing units at one time. Soldiers will be responsible for having the unit cleaned. Units must be returned to FHFH on the third working day. Charges for dual rent may be assessed by FHFH if unit is not returned in required timeframe.
5. Government directed moves must be accomplished within 5 working days. If a delay in movement of household goods occurs preventing the soldier from clearing his quarters in the established timeframe, documentation from transportation must be provided before clearance appointment can be changed.
6. Failure to pass a termination inspection will result in the acceptance of keys from the Housing Office. Soldiers will be charged for cleaning and will be held liable for the actual cost of the cleaning.
7. Visit our website at [www.dpw.hood.army.mil](http://www.dpw.hood.army.mil) for more information on housing services and policies.

(Original Signed)

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